



31-08-2021 Hindustan Institute of Technology  
and Science  
Padur

P. Porkodi  
CD 151527  
PORKODI  
JUDGE No. 13 / CGL / 0  
No. 3/77, Pillaiyar Koil Street  
Sathankuppam Village  
KELAMBAKKAM-603 103

### AFFIDAVIT

The Centre for Open and Digital Education (CODE), Hindustan Institute of Technology and Science, Deemed to be University, No.1, Rajiv Gandhi Salai (OMR), Padur (via) Kelambakkam, Chennai-603 103, Chengalpattu District, Tamil Nadu undertakes to abide by the following terms and conditions duly approved by the statutory bodies of the university;

And accordingly

We, Dr.Pon. Ramalingam, Registrar and Dr.P.Selvi Rajendran, Director for Open and Digital Education (CODE), Hindustan Institute of Technology and Science, Deemed to be University, No.1, Rajiv Gandhi Salai (OMR), Padur (via) Kelambakkam, Chennai-603 103, Chengalpattu District, Tamil Nadu, do hereby solemnly affirm and declare as under:

1. That the Higher Educational Institution is eligible in all respects for offering online programmes without prior approval of the UGC, as per Regulation 3(B) (a) of University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 and its amendment.



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2. That the deponents have fully understood the clauses, terms and conditions as stipulated under University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 and its amendment.
3. That the Higher Educational Institution scrupulously abides by all the terms and conditions as stipulated under University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 along with all the provisions regarding: Centre for Internal Quality Assurance (CIQA), Conduct of Examination and Minimum Standards for Examination Centres, Territorial Jurisdiction and Regulating Provisions for Different Types of Higher Educational Institutions, Human Resource and Infrastructural Requirements, Guidelines on Programme Project Report (PPR), Quality Assurance Guidelines of Learning Material in Multiple Media and Curriculum and Pedagogy, Guidelines on Self-Learning Material and E-Learning Material, Learner Support Centres, Assessment criteria for offering online programmes through Non-SWAYAM Learning Platform, Grievance Redress Mechanism as stipulated under Annexure I to X of the University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020.
4. The Higher Educational Institution proposes to offer the following programmes through online mode as per provision stipulated under regulations 3(B) (a) of UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 and its amendment:

**A) UG Programmes (Maximum three):**

1. BCA – Game Design and Development
2. BCA – Cyber Security
3. BBA – Digital Marketing

**B) PG Programmes (Maximum ten):**

1. MBA - HR
2. MBA – Finance
3. MBA – Operations Management
4. MBA – Logistics & Supply Chain Management
5. MBA – Marketing
6. MBA – Hospital Management
7. MBA – Tourism Management
8. MBA – Aviation Management
9. MCA – Data Science
10. MA - English



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### C) DETAILS OF LEARNING PLATFORM:

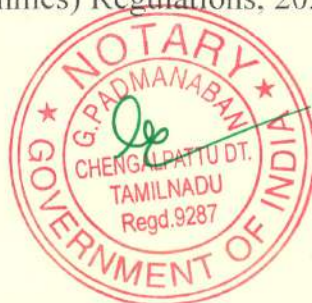
Details of Learning Platform:

Learning Platform :-SWAYAM

sample module/unit :-MBA -HR-ORGANIZATIONAL BEHAVIOUR

URL :- [https://onlinecourses.nptel.ac.in/noc21\\_mg82/previ](https://onlinecourses.nptel.ac.in/noc21_mg82/previ)

5. That the Higher Educational Institution ensures not to offer any of the prohibited programmes i.e., programmes not permitted to be offered in Open and Distance Learning Mode and Online mode in Higher Education as mentioned in clause {z) of Regulation 2 of University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020.
6. That the Higher Educational Institution ensures to provide all such information as asked by UGC and display the same information as per mandatory disclosure of information as stipulated under Regulation 9 of the University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020.
7. That, for the programmes falling under the ambit of a statutory or regulatory authority or regulatory council, the Higher Educational Institution has the approval or recommendations of the respective statutory or regulatory authority or regulatory council for offering the programmes in Online mode, as applicable; and has also submitted the same to UGC along with the application.
8. That while complying with University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 and its amendment, HEI ensures the compliance to other relevant UGC Regulations and norms issued by the other statutory/regulatory bodies from time to time.
9. That the Higher Educational Institution ensures that proposed programmes are being offered in conventional mode of classroom teaching or in Open and Distance Learning mode and from which at least one batch has passed out.
10. That the Higher Educational Institution ensures adherence to four quadrants approach in all courses of all programmes and also all other requirements as envisaged in the UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020.



11. That the Higher Educational Institution ensures the readiness/availability of E-Learning Material for all years/semesters of proposed programmes and its uploading on the learning platform before the start of academic session. Information about the same shall be intimated to UGC in timely manner.
12. That the Higher Educational Institution ensures not to offer online programmes in any franchise arrangement with a private service provider and HEI has the ownership of offering Online programmes including all the required components of Online education and compliance to all the provisions of the regulations.
13. That the Higher Educational Institution ensures the number of full-time dedicated teachers exclusively for online mode and other administrative and technical staffs are appointed as stipulated under Annexure-IV of UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020.
14. That the Higher Educational Institution ensures to conduct proctored examinations with all the security arrangements ensuring transparency and credibility of the examinations.
15. That the Higher Educational Institution ensures to upload admission details on the portal (<https://deb.ugc.ac.in>) within the stipulated time as notified by the Commission from time to time.
16. That the Higher Educational Institution ensures to provide the details of all international learners enrolled immediately after the beginning of the academic session to the Ministry of External Affairs, Ministry of Education and University Grants Commission.
17. That the Higher Educational Institution ensures to write 'UGC entitled as per provision 3(B) {a) of University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020' instead of 'UGC recognized' at all places.



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18. That the deponents are fully aware that in case any information, documentary evidence submitted/produced by the Higher Educational Institution is found to be false or fake at a later stage or in case of any violation, the UGC shall take punitive measures as mentioned in University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020. It shall be the sole responsibility of the Higher Educational Institution for the career consequences of students, if any, arising out of the same.



**Dr.P.Selvi Rajendran**  
Director  
**Centre for Open and  
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Hindustan Institute of Technology  
and Science, Chennai**  
DEPONENT(S)



**Dr.Pon. Ramalingam**  
Registrar  
**Centre for Open and  
Digital Education (CODE),  
Hindustan Institute of Technology  
and Science, Chennai**  
DEPONENT(S)



**Verification:**

We, the above-named deponents, do hereby verify on September 1, 2021 at Chennai-603 103 that the contents mentioned above are correct and true statements.



**Dr.P.Selvi Rajendran**  
Director  
**Centre for Open and  
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Hindustan Institute of Technology  
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*G. Padmanaban*  
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