

# **Annual Report**

**OF**

**CENTRE FOR INTERNAL QUALITY ASSURANCE  
(CIQA)**

**PROGRAMMES UNDER**

**ONLINE MODE**

**2025-2026**

**Contents**

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**Part – I: General Information****1.1 Date of notification of the Centre (attach a copy of the notification):****Approval 2020-21****1.2 Details of Director, CIQA**

- Name: Dr. M. Murali Krishna
- Qualification: Ph.D.,
- Appointment Letter and Joining Report: Uploaded (PDF)

**1.3 Details of CIQA Committee:****a. Composition as per Regulations**

| S. No. | Designation                                                                                                 | Nomination as     | Name and Qualification    | Specialization / Designations                 | Date of Nomination in CIQA Committee |
|--------|-------------------------------------------------------------------------------------------------------------|-------------------|---------------------------|-----------------------------------------------|--------------------------------------|
| a.     | Vice Chancellor of the University                                                                           | Chairperson       | Dr. Vikas Misra           | Vice Chancellor                               | 12.11.2025                           |
| b.     | Three Senior teachers of HEI                                                                                | Member 1          | Dr. Angelina Geetha       | Dean CODE                                     | 12.11.2025                           |
|        |                                                                                                             | Member 2          | Dr. S. R. Radha Rammohan, | Prof. & Prog Head, CODE                       | 12.11.2025                           |
|        |                                                                                                             | Member 3          | Dr. Badri Narayanan       | Head, MBA                                     | 12.11.2025                           |
| c.     | Head of three Departments or School of Studies from which programme is being offered in ODL and Online mode | Member 4          | Dr. Denis Amritharaj S    | Head, BBA                                     | 12.11.2025                           |
|        |                                                                                                             | Member 5          | Dr. Hemalatha             | Head, Commerce                                | 12.11.2025                           |
|        |                                                                                                             | Member 6          | Dr. Gokila,               | HOD, BCA & MCA                                | 12.11.2025                           |
| d.     | Three External Experts of ODL and/or Online Education                                                       | Member 7          | Dr. K. Pannerselvam       | Senior Regional Director, IGNOU, Chennai      | 12.11.2025                           |
|        |                                                                                                             | Member 8          | Dr. S. Subramanian        | Director, Tamil Nadu Open University, Chennai | 12.11.2025                           |
|        |                                                                                                             | Member 9          | Dr. A.M. Narendra Kumar   | General Manager, HCL EdTech, Chennai          | 12.11.2025                           |
| e.     | Officials from departments of HEI<br>• Administration<br>• Finance                                          | Member 10 Admin   | Mr. Enid Verghese         | Deputy Director, HITS                         | 12.11.2025                           |
|        |                                                                                                             | Member 11 Finance | Ms Padmapriya N           | Financial Controller, HITS                    | 12.11.2025                           |
| F      | Director CIQA                                                                                               | Member Secretary  | Dr. M. Murali Krishna     | Director                                      | 12.07.2024                           |

- b. Whether members mentioned at 'b' to 'e' changed every 2 years? (Y/N)  
YES (if No, reason thereof)

YES

#### 1.4 Number of meetings held and its approval:

- a. No. of meetings held every year: Two  
b. Meeting details:

| Meetings   | Date-Month-Year                | No. of External Expert Present | Minutes     | Approval of Minutes |
|------------|--------------------------------|--------------------------------|-------------|---------------------|
| Meeting 9  | 10 <sup>th</sup> December 2025 | 3 members                      | <u>VIEW</u> | <u>VIEW</u>         |
| Meeting 10 | 22 <sup>nd</sup> May 2026      | 3 members                      | <u>VIEW</u> | <u>VIEW</u>         |

#### 1.5 Number of programmes started at Certificate level as per Regulation 24 of UGC (ODL Programmes and Online Programmes) Regulations, 2020:

From <July, 2021> academic session: ZERO

| Form - July, 2021 - Academic Session: ZERO |                        |                   |                   |                |                       |           |                                                                                               |                                                        |   |     |       |
|--------------------------------------------|------------------------|-------------------|-------------------|----------------|-----------------------|-----------|-----------------------------------------------------------------------------------------------|--------------------------------------------------------|---|-----|-------|
| Sr. No.                                    | Name of the Department | Certificate Title | Duration (months) | No. of Credits | Admission Eligibility | Fee (Rs.) | Approval of statutory Authority (s) (DD- MM- YYYY) of HEI/ Regulatory authority (if required) | Number of students admitted (Male/Female/Trans-gender) |   |     |       |
|                                            |                        |                   |                   |                |                       |           |                                                                                               | M                                                      | F | T G | Total |
| 1.                                         | NIL                    |                   |                   |                |                       |           |                                                                                               |                                                        |   |     |       |
| N.                                         |                        |                   |                   |                |                       |           |                                                                                               |                                                        |   |     |       |

Note: Mention details separately for <Month, Year>academic session, as applicable, as above.

#### 1.6 Number of programmes started at Diploma level as per Regulation 24 of UGC (ODL Programmes and Online Programmes) Regulations, 2020:

From <July, 2021> academic session: Nil

| From July, 2021 academic session. Nil |                        |               |                   |                |                       |           |                                                                                               |                                                         |   |    |       |
|---------------------------------------|------------------------|---------------|-------------------|----------------|-----------------------|-----------|-----------------------------------------------------------------------------------------------|---------------------------------------------------------|---|----|-------|
| Sr. No.                               | Name of the Department | Diploma Title | Duration (months) | No. of Credits | Admission Eligibility | Fee (Rs.) | Approval of statutory Authority (s) (DD- MM- YYYY) of HEI/ Regulatory authority (if required) | Number of students admitted (Male/Female/Trans- gender) |   |    |       |
|                                       |                        |               |                   |                |                       |           |                                                                                               | M                                                       | F | TG | Total |
| 1.                                    | NIL                    |               |                   |                |                       |           |                                                                                               |                                                         |   |    |       |
| N.                                    |                        |               |                   |                |                       |           |                                                                                               |                                                         |   |    |       |

Note: Mention details separately for <Month, Year>academic session, as applicable, as above.

#### 1.7 Number of programmes started at Post Graduate Diploma level as per Commission Order:

From &lt;July, 2021&gt; academic session: Nil

| From July, 2021 academic session: Nil |                             |                  |                |                       |           |                                     |                                                       |   |    |       |
|---------------------------------------|-----------------------------|------------------|----------------|-----------------------|-----------|-------------------------------------|-------------------------------------------------------|---|----|-------|
| Sr. No.                               | Post Graduate Diploma Title | Duration (years) | No. of Credits | Admission Eligibility | Fee (Rs.) | UGC Recognition Letter No. and date | Number of students admitted(Male/Female/Trans-gender) |   |    |       |
|                                       |                             |                  |                |                       |           |                                     | M                                                     | F | TG | Total |
| 1.                                    | NIL                         |                  |                |                       |           |                                     |                                                       |   |    |       |
| N.                                    |                             |                  |                |                       |           |                                     |                                                       |   |    |       |

**Note: Mention details separately for <Month, Year> academic session, as applicable, as above.**

### 1.8 Number of programmes started at Undergraduate Degree Programmes as per Commission Order:

From &lt;July, 2023-2024&gt; academic session: Nil

| From July, 2023-2024 academic session: Nil |                               |                  |                |                       |           |                                     |                                                        |   |    |       |
|--------------------------------------------|-------------------------------|------------------|----------------|-----------------------|-----------|-------------------------------------|--------------------------------------------------------|---|----|-------|
| Sr. No.                                    | Under - Graduate Degree Title | Duration (years) | No. of Credits | Admission Eligibility | Fee (Rs.) | UGC Recognition Letter No. and date | Number of students admitted (Male/Female/Trans-gender) |   |    |       |
|                                            |                               |                  |                |                       |           |                                     | M                                                      | F | TG | Total |
| 1.                                         | NIL                           |                  |                |                       |           |                                     |                                                        |   |    |       |
| N.                                         |                               |                  |                |                       |           |                                     |                                                        |   |    |       |

**Note: Mention details separately for <Month, Year> academic session, as applicable, as above.**

### 1.9 Number of programmes started at Post-graduate Degree Programmes as per Commission Order:

From &lt;July, 2023-2024&gt; academic session: Nil

| From July, 2023-2024 Academic Session: Nil |                            |                  |                |                       |           |                                     |                                                        |   |    |       |  |
|--------------------------------------------|----------------------------|------------------|----------------|-----------------------|-----------|-------------------------------------|--------------------------------------------------------|---|----|-------|--|
| Sr. No.                                    | Post-graduate Degree Title | Duration (years) | No. of Credits | Admission Eligibility | Fee (Rs.) | UGC Recognition Letter No. and date | Number of students admitted (Male/Female/Trans-gender) |   |    |       |  |
|                                            |                            |                  |                |                       |           |                                     | M                                                      | F | TG | Total |  |
| 1.                                         | NIL                        |                  |                |                       |           |                                     |                                                        |   |    |       |  |
| N.                                         |                            |                  |                |                       |           |                                     |                                                        |   |    |       |  |

**Note: Mention details separately for <Month, Year> academic session, as applicable, as above.**

## Part – II: Requirements as per Centre for Internal Quality Assurance (CIQA) Functioning

### 2.1 Action taken on the functions of CIQA:-

| S.No. | Provisions in Regulations                                                                                                                                    | Details of Action taken by CIQA and Outcome thereof (Not more than 500 words)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Upload Relevant Document   |
|-------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|
| 1.    | Quality maintained in the services provided to the learners                                                                                                  | <p>HITS CODE aims to provide world class learning experience for the online students. To this effect the focus was kept on getting the faculty trained on engaging students online. The quality of faculty communication skills, familiarity with online tools, use of virtual conferencing platform and access to visual aids was focused.</p> <p>Once the students are enrolled through our HITS Admission portal, our customer relationship management (CRM) software processes the eligibility check and fees payment details. UGC norms are followed to ensure the student is admitted using the same criteria as a regular program. This information is transferred to our Enterprise Resource Planning (ERP) software. The student registration no., virtual ID card and course assignment happens on this portal. This is further pushed to our LMS where they are mapped to appropriate academic calendar and courseware.</p> <p>During the classes, faculty conducted inquiry sessions to help students clarify their academic questions. This was further enhanced through various support services such as student portal, Email, WhatsApp, and Phone Calls. Further the Learning Management System (LMS) was aligned to the needs of the HITS CODE students and the functions were familiarized to students through learner orientations held on a regular basis. HITS students are offered refresher courses in order to bridge the knowledge gap and improve their application of the knowledge gained.</p> | <a href="#">Click Here</a> |
| 2.    | Self-evaluative and reflective exercises undertaken for continual quality improvement in all the systems and processes of the Higher Educational Institution | At HITS CODE, quality is a continuous process. We undertake regular weekly live interactive sessions to make learning enjoyable and ease for the online learners. This is evaluated through periodic surveys and formative assessment scores. Periodic feedback sessions further reinforce are held based on the student's request to clear any doubts.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                            |

|    |                                                                                                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                            |
|----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|
| 3. | Contribution in the identification of the key areas in which Higher Educational Institution should maintain quality                                                                           | At HITS CODE, we conduct regular evaluation are with focus four quadrants evaluating courseware SLM, E-Books, MCQs, Assignments, discussion forums, FAQs, and Glossaries. This is available on HITS CODE LMS platform and is accessible online by the students and the concerned faculty. The recording of live sessions is also for helping in learning the subject that engage learners and improve the learning process.                                                                                                                                                                                                                                                                                                                                                                               | <a href="#">Click Here</a> |
| 4. | Mechanism devised to ensure that the quality of Online programmes matches with the quality of relevant programmes in conventional mode (For Dual Mode HEIs)                                   | At HITS CODE, the aim is to offer learning experience that matches the conventional learning experience. MS Teams Virtual Meeting platform offers a plethora of tools and labs for helping the students understand the theoretical cum practical aspects of the courses. This helps the learners to improve their technical abilities in real-time.                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <a href="#">Click Here</a> |
| 5. | Mechanisms devised for interaction with and obtaining feedback from all stake holders namely, learners, teachers, staff, parents, society, employers, and Government for quality improvement. | At HITS CODE, we follow the UGC recommended four quadrants model, where our e-Tutorials, e-Courseware help the students understand the concepts and ideas behind the subject. This is done through Audio Video resources, Textual learning materials, and e-books supplied in the LMS platform. The regular discussions by students and faculty coupled with both formative & summative assessments ensure that learnings are applied to real world scenarios. This four- quadrant model and its content are audited internally by the internal quality assurance coordinators. Feedback is conducted under various stakeholders<br>1. Learners' feedback on the admission process.<br>2. Learners' feedback on academics<br>3. Learners' feedback on LMS<br>4. Learners' feedback on assessments & exams | <a href="#">Click Here</a> |
| 6  | Measures suggested to the authorities of Higher Educational Institution for qualitative Improvement                                                                                           | HITS CIQA team has advised various <u>Deans &amp; HoD</u> who are collaborating with CODE to review and audit educational programs and its delivery online. Under directions of Vice Chancellor and IQAC team, there are nominated staff to monitor the quality aspects and provide information for assessment.<br>UGC defined Program coordinators are appointed for every program. They monitor the deliverables continuously in order to maintain the program standards. In the weekly & monthly meetings VC and the Registrar are updated on the new developments in the program delivery.                                                                                                                                                                                                            | <a href="#">Click Here</a> |
| 7  | Implementation of its recommendations through periodic reviews                                                                                                                                | At HITS CODE, we send out periodic surveys to students on the overall program conduct and outcomes. Their feedback is taken to understand the shortcomings on the program delivery. All the                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                            |

|     |                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                            |
|-----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|
|     |                                                                                                                                                                                                                                                  | feedbacks are reviewed in academic meetings and action is taken to rectify the issues highlighted. The department weekly meetings are conducted every Tuesday and institutional reviews are conducted on monthly basis for the betterment of the academic activities.                                                                                                                                                                                                                                                     | <a href="#">Click Here</a> |
| 8   | Workshops/ seminars/ symposium organized on quality related themes, ensure participation of all stakeholders, and disseminate the reports of such activities among all the stakeholders in Higher Educational Institution.                       | AT HITS CODE, we believe in the dissemination of knowledge and use workshops & seminars for the same. These are conducted online through our virtual meetings tool. The learners benefit from the participation in the workshops/ seminars. The Head of CODE conducts exclusive interaction with faculty members both external and internal on the CODE educator's day and share the plans to maintain global standards on learning delivery.                                                                             | <a href="#">Click Here</a> |
| 9   | Developed and collated best practices in all areas leading to quality enhancement in services to the learners and disseminate the same all concerned in Higher Educational Institution                                                           | Guest Lectures, access various online webinars, research on online delivery help develop best practices at HITS CODE. Regular, working professional lectures who come in as guest speakers during classes help the learners to real world understanding of the concepts. Regular assignments on practical application ensure that learnt ideas are put to use in real world scenarios. HITS CODE also encourages Internships and projects/mini-projects to help students to understand the corporate style of operations. | <a href="#">Click Here</a> |
| 10  | Collected, collated and disseminated accurate, complete and reliable statistics about the quality of the programme(s).                                                                                                                           | The Academic Council of the university evaluates programme and its reports in accordance with UGC regulations. Industry demand is established as grounds for a new academic course. Curriculum is based on various parameters including global best practices.                                                                                                                                                                                                                                                            | <a href="#">Click Here</a> |
| 11  | Measures taken to ensure that Programme Project Report for each programme is according to the norms and guidelines prescribed by the Commission and wherever necessary by the appropriate regulatory authority having control over the programme | UGC Norms guide the programme evaluation process. The project reports are evaluated by a core committee of the university as per the regulation of UGC norms. Industry demand, role analysis, projected requirements are used for the development of a new academic programme, based on which the various parameters of the program are decided including the current market trends and various services to be delivered                                                                                                  | <a href="#">Click Here</a> |
| 12. | Mechanism to ensure the proper implementation of Programme Project Reports                                                                                                                                                                       | The academic schedules are prepared as the annual plans and reviewed periodically and actionable reports are generated. The academic schedules and plans are sanctioned by the Registrar and properly implemented.                                                                                                                                                                                                                                                                                                        | <a href="#">Click Here</a> |
| 13. | Maintenance of record of                                                                                                                                                                                                                         | At HITS CODE, records of various activities and programs are maintained for regular reporting                                                                                                                                                                                                                                                                                                                                                                                                                             |                            |

|     |                                                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                            |
|-----|-----------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|
|     | Annual Plans and Annual Reports of Higher Educational Institution, review them periodically and generate actionable reports.                  | needs of regulatory authorities such as UGC, AICTE, NAAC committees, etc.<br>Annual report of students details, courseware details, faculty appointments, course delivery plan, technology platform management forms, formative & summative assessment plans and results along with various academic regulations, guidance, notices, etc are kept up to date for easy access.                                                                                                                 | <a href="#">Click Here</a> |
| 14. | Inputs provided to the Higher Educational Institution for restructuring of programmes in order to make them relevant to the job market.       | Real world work environment exposure through internships, and expert interactions help HITS CODE learners to connect them with corporate world. This prepares them for world of work. The curriculum mapping at BOS meetings with industry experts further enhance job relevance. The mini projects, access job-based tools and technologies, understanding of domain through industry study & research helps in building professional skills, career advancement, and placement enhancement. | <a href="#">Click Here</a> |
| 15. | Facilitated system-based research on ways of creating learner centric environment and to bring about qualitative change in the entire system. | Short Synopsis on the audio- visual materials are prepared to have the overall knowledge on the course before going to actual lessons. To improve the creative knowledge among the learners in academic centric videos and audio assignments are incorporated in their weekly assignments. Last Minute Revision (LMR) are conducted for the learners to get quick recap on their course overview for the better performance in the                                                            | <a href="#">Click Here</a> |
| 16. | Steps taken as a nodal coordinating unit for seeking assessment and accreditation from a designated body for accreditation such as NAAC etc.  | Centre Internal Quality Assurance Meetings are conducted bi-annually (CIQA) under the supervision of the Heads of Departments in the institution along with external academic experts who have worked on Online Education and professionals from industry to review and advise on overall academic program.                                                                                                                                                                                   | <a href="#">Click Here</a> |
| 17. | Measures adopted to ensure internalization and institutionalization of quality Enhancement practices through periodic accreditation and audit | The CIQA review reports are documented for their quality and quantification of the various CODE activities. The records are maintained on a daily, weekly, and monthly basis for continuous auditing and developmental reviews.                                                                                                                                                                                                                                                               | <a href="#">Click Here</a> |
| 18. | Steps taken to coordinate between Higher Educational Institution and the Commission for various quality related initiatives or guidelines     | There are standard operating procedures approved by the Statutory authorities in place for the guidelines and compliance with various institutions such as UGC, AICTE, and other industry bodies under ministry of education. The process is verified and implemented during the production of self-learning materials, audio-visual content, and various assessments.                                                                                                                        | <a href="#">Click Here</a> |
| 19. | Information obtained from other Higher Educational                                                                                            | SWAYAM four quadrant content development norms are used to ensure HITS CODE learning                                                                                                                                                                                                                                                                                                                                                                                                          |                            |

|     |                                                                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                            |
|-----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|
|     | Institutions on various quality benchmarks or parameters and best practices.                                                                                                                                 | materials are compliant and fulfil the requirements. SLM, audio-visual learning materials, online learning materials, assignments, assessments, and FAQs. Syllabus and delivery methods are mentioned in the Regulations.                                                                                                                                                                                                                                                                                                                                                      | <a href="#">Click Here</a> |
| 20. | Recorded activities undertaken on quality assurance in the form of an annual report of Centre for Internal Quality Assurance.                                                                                | Centre Internal Quality Assurance Meetings have been conducted bi-annually (CIQA) under the supervision of the Heads of the institution and external experts to monitor and inspect academic activities. The reports are documented for their quality and quantification of the departmental activities.                                                                                                                                                                                                                                                                       | <a href="#">Click Here</a> |
| 21. | (a) Submitted Annual Reports to the Statutory Authorities or Bodies of the Higher Educational Institution about its activities at the end of each academic session.                                          | HITS CODE team submits various Annual reports to the Statutory Authorities about its activities at the end of each academic session.<br>To start any new programme:<br>a. Project Planning Report is prepared as per UGC Regulations, 2020.<br>b. The PPR is reviewed by Academic Council Committee<br>c. The PPR is approved in the Academic Council meeting (ACM)<br>d. The PPR approved in the ACM finally approved by Board of Management for the program launch. Based on this entire faculty mapping, courseware creation & assessments plans are approved for delivery. | <a href="#">Click Here</a> |
|     | (b) Submitted a copy of report in the format as specified by the Commission, duly approved by the statutory authorities of the Higher Educational Institution annually to the Commission.                    | A copy of the report was submitted in the format as specified by the Commission, duly approved by the statutory authorities of the Higher Educational Institution annually to the Commission. Centre Internal Quality Assurance Meetings have been conducted bi-annually (CIQA) under the supervision of the Heads of the institution and external experts to monitor and inspect academic activities.                                                                                                                                                                         | <a href="#">Click Here</a> |
| 22. | Overseen the functioning of Centre for Internal Quality Assurance and approve the reports generated by Centre for Internal Quality Assurance on the effectiveness of quality assurance systems and Processes | Centre Internal Quality Assurance Meetings have been conducted bi-annually (CIQA) under the supervision of the Heads of Departments and external academic experts and industry professionals to monitor and inspect academic activities. The suggestion are implemented in the upcoming sessions as discussed in the CIQA meeting.                                                                                                                                                                                                                                             | <a href="#">Click Here</a> |
| 23  | Facilitated adoption of instructional design requirements as per the philosophy of the Online                                                                                                                | HITS CODE developed its own in-house instructional designs method which covers learner needs, faculty style, course coverage and innovative online delivery methods. This is in-line with the statutory bodies of the Higher                                                                                                                                                                                                                                                                                                                                                   | <a href="#">Click Here</a> |

|     |                                                                                                                                                              |                                                                                                                                                                                                                                                                                                      |                            |
|-----|--------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|
|     | learning decided by the statutory bodies of the HEI for its different academic Programmes                                                                    | Educational institution's requirements on instructional designs. Academic programs content are designed and developed with focus on industry relevant skill development.                                                                                                                             |                            |
| 24  | Promoted automation of learner support services of the Higher Educational Institution                                                                        | HITS CODE is working on automation process such as chatbot and AI enabled FAQs. This should help learners. Currently HITS has Chatbot in use in the 24X7 admission service. The aim is to provide AI driven support for learners in various portals such as discussion boards, WhatsApp, Email, Etc. | <a href="#">Click Here</a> |
| 25  | Coordinated with external subject experts or agencies or organizations, the activities pertaining to validation and annual review of its in-house Processes  | Annual CIQA meetings are reviewed with academic experts and industry professionals. All the suggestions are implemented for the upcoming sessions.                                                                                                                                                   | <a href="#">Click Here</a> |
| 26  | Coordinated with third party auditing bodies for quality audit of programme(s)                                                                               | As per provision given in Part III- Sec. 49q, reports of the third-party academic audit to be undertaken every five years and internal academic audit every year by Centre for Internal Quality Assurance. Every year at CIQA, academic audit are carried out and reported.                          | <a href="#">Click Here</a> |
| 27. | Overseen the preparation of Self- Appraisal Reports to be submitted to the Assessment and Accreditation agencies on behalf of Higher Educational Institution | AT HITS CODE, we aim to have on-time self-appraisal reports are submission for the assessment and accreditation.<br>As per provision given in Part III-Sec. 49q, Every year academic audit are carried out and reports of out approved in CIQA.                                                      | <a href="#">Click Here</a> |
| 28. | Promoted collaboration and association for quality enhancement of Online mode of education and research therein.                                             | At HITS CODE, we are discussing with various global education leaders to partner and collaborate on improving online learning experience. To further focus on this CODE conducts various panel discussions, and research seminars for improving online learning outcomes.                            | <a href="#">Click Here</a> |
| 29. | Facilitated industry-institution linkage for providing exposure to the learners and enhancing their employability.                                           | HITS has good history of industry-institution partnership. This is leveraged to provide learners with opportunity to enhance their employability. Connect with Campus is conducted to share the knowledge interaction between the campus activities exposed to the online learners.                  | <a href="#">Click Here</a> |

## 2.2 Compliance of Quality Monitoring Mechanism – As per Annexure-I (Part V (2)) of UGC (ODL Programmes and Online Programmes) Regulations, 2020:

| Sr.No. | Provisions in Regulations                                                                                                                                                                               | Action taken in respect of online programmes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Upload relevant document   |
|--------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|
| 1.     | Governance, Leadership and Management:<br>a. Organisation Structure and Governance<br>b. Management<br>c. Strategic Planning<br>d. Operational Plan, Goals and Policies                                 | a. HITS CODE will act is responsibly to fulfill all sanctioned/required jobs as stipulated by UGC and put in place a governance system.<br>b. The HITS CODE leadership and mgmt. to analyse and review organizational culture in order to fulfil its vision, purpose, and goals.<br>c. To improve overall quality at HITS CODE is undertaking strategic planning of its operations and implementing them to align with academic outcomes.<br>d. The HITS CODE has well-defined goals that are SMART, has policies that align to strategic plan. | <a href="#">Click Here</a> |
| 2.     | Articulation of Higher Educational Institution Objectives                                                                                                                                               | The HITS CODE has a vision, mission, and general strategy that aims to offer consistent Open Learning programmes via.<br>Objectives<br><ul style="list-style-type: none"> <li>• To provide quality Online Learning.</li> <li>• Enhance adult learner placement opportunities.</li> <li>• Develop the HITS brand.</li> </ul>                                                                                                                                                                                                                     | <a href="#">Click Here</a> |
| 3.     | Programme Development and Approval Processes<br>a. Curriculum Planning, Design and Development<br>b. Curriculum Implementation<br>c. Academic Flexibility<br>d. Learning Resource<br>e. Feedback System | a. At HITS CODE is to plan, design, and develop quality curriculum. Its methods, processes, and structures achieves it.<br>b. HITS CODE implements curriculum to determine the effectiveness of the program foundation<br>c. At HITS CODE, we follow OBE process, this helps us with academic flexibility and offers freedom in course Planning, vertical mobility, and inter- disciplinary access.<br>d. As stipulated by UGC regulations, HITS CODE provides solid self- learning materials. This helps the learners get good course content. | <a href="#">Click Here</a> |
| 4.     | Programme Monitoring and Review                                                                                                                                                                         | HITS CODE has established a monitoring and review system in order to conduct periodic internal reviews and maintain academic program quality.                                                                                                                                                                                                                                                                                                                                                                                                   | <a href="#">Click Here</a> |
| 5.     | Infrastructure Resources                                                                                                                                                                                | HITS CODE provides sufficient infrastructure as stipulated by UGC regulations. These include ICT Classrooms, Recording Studios, Audio Video Editing rooms, library, etc. Apart from this there is digital infrastructure in form of software's, cloud servers, digital libraries etc. The aim is to make                                                                                                                                                                                                                                        | <a href="#">Click Here</a> |

|    |                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                      |                            |
|----|------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|
|    |                                          | Online education that can be accessed anytime anywhere.                                                                                                                                                                                                                                                                                                                                                                              |                            |
| 6. | Learning Environment and Learner Support | HITS CODE creates a learning environment that is conducive for building knowledge. This include tagged information repositories, knowledge bank, HITS regular program support, and focus on research orientation. Further CODE support services aim to help Learner overcome their hurdles. Academic counselling and library services further enhances this approach.                                                                | <a href="#">Click Here</a> |
| 7. | Assessment and Evaluation                | The outcome of the program is successful student, CODE assessments procedure is driven by Learning Outcomes and accommodate the different level of learner capabilities. HITS CODE carries out the evaluation through various assessment methods, including MCQs, LDQs, projects, reports, case studies, presentations, and term-end exams. HITS CODE moderation system helps learner come on same platform of academic performance. | <a href="#">Click Here</a> |
| 8. | Teaching Quality and Staff Development   | Continuously improvement of teaching processes & tools helps HITS CODE Faculty to establish structured quality capacity building programs. Regular FDP and staff development activities energize CODE staff.                                                                                                                                                                                                                         | <a href="#">Click Here</a> |

### 2.3 Compliance of Process of Internal Quality Audit - As per Annexure-I (Part V (3)) of UGC (ODL Programmes and Online Programmes) Regulations, 2020:

| Sr.No. | Provisions in Regulations | Action taken in respect of online programmes                                                                                                                                                                                                                                                                                                                                                                  | Upload relevant Document   |
|--------|---------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|
| 1.     | Academic Planning         | HITS CODE has in built academic planning mechanism over the years of institution building that guarantees programmes relevance to the individual development, national economy, and global sustainability.<br>CODE planning provides a high-quality value-added learner experience, by addressing learner needs, industry relevance, faculty planning, infrastructure requirements and technology enablement. | <a href="#">Click Here</a> |
| 2.     | Validation                | HITS CODE programs are validated through industry recruitments, learner feedback, assessment qualification percentage and overall alumni growth. This ensure CODE offerings are academically feasible, and academic standards are maintained.                                                                                                                                                                 | <a href="#">Click Here</a> |

|    |                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                   |
|----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|
| 3. | <p>Monitoring Evaluation and Enhancement Plans</p> <p>a. Reports from Examination Centres</p> <p>b. External Auditor or other External Agencies report</p> <p>c. Systematic Consideration of Performance Data at Programme, Faculty and Higher Educational Institution levels</p> <p>d. Reporting and Analytics by the Higher Educational Institution</p> <p>e. Periodic Review</p> | <p>a. HITS CODE Examination Centres reports regularly on the administration of online exams to HITS COE &amp; has dedicated Deputy COE to support its activities. It uses human observers/proctors for all exams. HITS ERP uses technology to put in place a strong reports generation system.</p> <p>b. As per provision given in UGC Part III-Sec. 49q, CIQA was conducted in April &amp; August 2024. Every year academic audits are carried out and reports of out approved in CIQA.</p> <p>c. HITS ensures access to performance monitoring data, such as course pass rates, learner entry profiles, progress and achievement reports, for effective evaluation.</p> <p>d. HITS CODE uses online tools to provide the reports required for learners and academics</p> <p>e. For continuous improvement in programmes, HITS CODE gets regular stakeholder feedback and completes its own self-evaluations to ensure quality in delivery.</p> | <p><a href="#">Click Here</a></p> |
|----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|

**Part – III: Human Resources and Infrastructural Requirements****3.1 Name and details of Director of Centre for Distance and Online Education (Dual Mode University) - Regular, full time, atleast Associate Professor**

Or

**Name and details of Head for each school (for Open University) - Full time dedicated, not below the rank of an Associate Professor**

Professor Dr. M. Murali Krishna (Details attached)

**3.2 Name and details of Deputy Director of Centre for Distance and Online Education (Dual Mode University) - Full time or contractual basis, atleast Associate Professor**

Or

**Name and details of Deputy Director of Centre of Online Education - Full time or contractual basis, not below the rank of an Associate Professor**

Professor, Dr. Radharam Mohan (Details attached)

**3.3 Name and details of Assistant Director of Centre for Distance and Online Education (Dual Mode University) - Full time or contractual basis, not below the rank of an Assistant Professor**

Or

**Name and details of Assistant Director of Centre of Online Education - Full time or contractual basis, not below the rank of an Assistant Professor**

Professor, Dr. MuthuPandian K, (Details Attached) [Click Here](#)

**3.4 Compliance status in respect of Human Resource – As per Annexure – IV of UGC (ODL Programmes and Online Programmes) Regulations, 2020**

*HEI shall mention compliance details against the requirements in terms of Staffing norms, as mentioned in the Annexure-IV of the Regulations. In addition, the faculty details shall be provided in the following format:*

*The HEI shall compliance the Staffing norms, as mentioned in the Annexure-IV of the Regulations, UGC, DEB.*

**i. Programme name:**

**a. Programme Coordinator**

| S. No. | Name               | Designation         | Qualification | Experiences | Type (Regular/Contract) with gross salary/mth | Date of joining programme |
|--------|--------------------|---------------------|---------------|-------------|-----------------------------------------------|---------------------------|
| 1      | Dr. Radharam Mohan | Professor           | Ph.D          | 23 yrs      | Regular                                       | 25 <sup>th</sup> June 24  |
| 2      | Dr. MuthuPandian T | Professor           | Ph..D         | 26 Yrs      | Regular                                       | 1 <sup>st</sup> June 24   |
| 3      | Dr. S Raja         | Associate Professor | Ph. D         | 22 yrs      | Regular                                       | 15 <sup>th</sup> Feb 24   |

**b. Course Coordinator**

| S. No. | Course name        | Names with Designation   | Qualification | Experiences | Type (Regular/Contract) with gross salary/ Month | Date of joining programme |
|--------|--------------------|--------------------------|---------------|-------------|--------------------------------------------------|---------------------------|
| 1.     | Dr. Vidhya Lakshmi | Assistant Professor (SS) | Ph.D, MA      | 16 years    | Regular                                          | 1 <sup>st</sup> Sep 23    |
| 2.     | Dr. Ekta Rajput    | Assistant Professor (SG) | Ph.D, M.Sc    | 12 years    | Regular                                          | 29 <sup>th</sup> April 24 |
| 3.     | Mr. Santhosh Kumar | Assistant Professor      | MBA           | 3 years     | Regular                                          | 1 <sup>st</sup> June 24   |

**c. Course mentor**

| S. No. | Names with Designation                  | Qualification | Experiences | Type (Regular/Contract) with gross salary/ mth | Date of Joining program |
|--------|-----------------------------------------|---------------|-------------|------------------------------------------------|-------------------------|
| 1.     | Mr. Santhosh Kumar, Assistant Professor | MBA           | 3 years     | Regular                                        | 1 <sup>st</sup> June 24 |

A total of 51 external experts are also contributing in the TLP process.

**3.5 Details of Administrative staff****a. Number of Administrative staff available exclusively for Online programmes**

| Admin Staff         | Required                  | Available |
|---------------------|---------------------------|-----------|
| Deputy Registrar    | 1                         | 2         |
| Assistant Registrar | 1                         | 1         |
| Section Officer     | 1                         | 2         |
| Assistants          | 3 (2 for DM Universities) | 4         |
| Computer Operator   | 2                         | 2         |
| Multi-Tasking Staff | 2                         | 2         |

(Attach duly attested photocopy of appointment letter with salary details)

**b. Number and details of Technical Support for Online Programmes as per Annexure -IV:****i. Technical Team for Development of e-Content as Self-Learning e- Modules:**

| Post                                                    | Required | Available |
|---------------------------------------------------------|----------|-----------|
| Technical Manager (Production)                          | 1        | 1         |
| Technical Associate (Audio-Video recording and editing) | 1        | 1         |
| Technical Assistant (Audio-Video recording)             | 1        | 1         |
| Technical Assistant (Audio-Video editing)               | 1        | 1         |

**ii. For Delivery of Online Programmes:**

| Post                                          | Required       | Available |
|-----------------------------------------------|----------------|-----------|
| Technical Manager (LMS and Data Management)   | 1 (per Centre) | 1         |
| Technical Assistant (LMS and Data Management) | 2              | 2         |

**iii. For Admission and Examination for Online mode:**

| Post                                                    | Required       | Available |
|---------------------------------------------------------|----------------|-----------|
| Technical Manager (Admission, Examination and Result)   | 1 (per Centre) | 1         |
| Technical Assistant (Admission, Examination and Result) | 2              | 2         |

(Attach duly attested photocopy of appointment letter with salary details)

**Part – IV: Examinations****4.1 Information of formative and summative assessments/examinations conducted with the actions taken to ensure sanctity of examinations:**

| S.No. | Provisions in Regulations                                                                                                                                                                                                                                                                                                                                                                   | Whether complied Yes/No | If No, Reason thereof |
|-------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|-----------------------|
| 1.    | All processes of assessment of learners in different components of Examination shall be directly handled by the concerned Institution and no part of the assessment shall be outsourced                                                                                                                                                                                                     | Yes                     | NA                    |
| 2.    | For ensuring transparency and credibility, the full-time faculty of the Online mode Higher Educational Institutions or qualified faculty from University Grants Commission recognized Higher Educational Institutions only should be associated to function as invigilators, examination superintendents, as observers etc                                                                  | Yes                     | NA                    |
| 3.    | A Higher Educational Institution offering programme through Online mode shall conduct examinations either using Computer based test or pen and paper test in a proctored environment in designated test centre with all the security arrangements ensuring transparency and credibility of the examinations. It can also conduct online examination through technology mediated proctoring. | Yes                     | NA                    |
| 4.    | The examination centre must be centrally located in the city, with good connectivity from railway station or bus stand, for the convenience of the students.                                                                                                                                                                                                                                | Yes                     | NA                    |
| 5.    | The number of examination centres in a city or State must be proportionate to the student enrolment from the region                                                                                                                                                                                                                                                                         | Yes                     | NA                    |
| 6.    | Building and grounds of the examination centre must be clean and in good condition.                                                                                                                                                                                                                                                                                                         | Yes                     | NA                    |
| 7.    | The examination centre must have an examination hall with adequate seating capacity and basic amenities                                                                                                                                                                                                                                                                                     | Yes                     | NA                    |

|     |                                                                                                                                                                        |     |    |
|-----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|----|
| 8.  | Fire extinguishers must be in working order, locations well marked and easily accessible. Emergency exits must be clearly identified and clear of obstructions         | Yes | NA |
| 9.  | The Examination Centre shall have adequate and comfortable seating capacity and amenities including adequate lighting, ventilation and clean drinking water facilities | Yes | NA |
| 10. | Safety and security of the examination centre must be ensured                                                                                                          | Yes | NA |
| 11. | Restrooms must be located in the same building as the examination centre, and restrooms must be clean, supplied with necessary items, and in working order             | Yes | NA |
| 12. | Provision of drinking water must be made for Learners                                                                                                                  | Yes | NA |
| 13. | Adequate parking must be available near the examination centre                                                                                                         | Yes | NA |
| 14. | Facilities for Persons with Disabilities should be Available                                                                                                           | Yes | NA |

#### 4.2 Compliance of facilities required for the conduct of Online examination for online programmes

| S. No. | Provisions in Regulations                                                                              | Whether being complied Yes/No (If yes, please provide details and upload relevant documents) | If No, Reason thereof |
|--------|--------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------|-----------------------|
| 1.     | Requirements at Test Centres (as mentioned in provision II (B)(13)(i) of Annexure II)                  | Yes                                                                                          | NA                    |
| 2.     | Requirement of proctors (as mentioned in provision II (B)(13)(ii) of Annexure II)                      | Yes                                                                                          | NA                    |
| 3.     | Security arrangements in the testing centre (as mentioned in provision II (B)(13)(iii) of Annexure II) | Yes                                                                                          | NA                    |

|    |                                                                                 |     |    |
|----|---------------------------------------------------------------------------------|-----|----|
| 4. | Remote Proctoring<br>(as mentioned in provision II (B)(13)(iii) of Annexure II) | Yes | NA |
|----|---------------------------------------------------------------------------------|-----|----|

**4.3 Compliance status of 'Evaluation' and 'Certification' – As per Regulations 15 and 16 of UGC (ODL Programmes and Online Programmes) Regulations, 2020**

| S.No. | Provisions in Regulations                                                                                                                                                        | Whether complied<br>Yes/No<br>If Yes, Upload<br>relevant<br>document | If No,<br>Reason<br>thereof |
|-------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------|-----------------------------|
| 1.    | The Higher Educational Institution shall adopt the guidelines issued by the Commission for the conduct of proctored examinations.                                                | Yes                                                                  | NA                          |
| 2.    | A Higher Educational Institution offering Online programmes shall have a mechanism well in place for evaluation of learners enrolled through Online mode and their certification | Yes                                                                  | NA                          |
| S.No. | Provisions in Regulations                                                                                                                                                        | Whether complied<br>Yes/No<br>If Yes, Upload<br>relevant<br>document | If No,<br>Reason<br>thereof |

|    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |     |    |
|----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|----|
| 3. | <p>The evaluation shall include two types of assessments continuous or formative assessment and summative assessment in the form of end semester examination or term end examination:</p> <p>Provided that no semester or year-end examination shall be held unless:</p> <p>i) The Higher Educational Institution is satisfied that at least 75 per cent. of the programme of study stipulated for the semester or year has been actually conducted;</p> <p>ii) For Online mode: the learner has minimum participation of 75 per cent. in all the activities of Online programme prior to end semester examination or term end examination.</p> | Yes | NA |
| 4. | <p>The curricular aspects, assessment criteria and credit framework for the award of Degree programmes at undergraduate and postgraduate level and/or Post Graduate Diploma programmes through online mode shall be evolved by adopting same.</p> <p>standards as being followed in conventional mode/ODL mode by the dual mode Higher Educational Institutions and in Open Distance Learning mode by the Open Universities</p>                                                                                                                                                                                                                 | Yes | NA |

|    |                                                                                                                                                                                                                                                                                                                                                                                                                 |     |    |
|----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|----|
| 5. | The weightage for different components of assessments for Online mode shall be as under:<br>(i) continuous or formative assessment (in semester): Maximum 30 per cent.<br>(ii) summative assessment (end semester examination or term end examination): Minimum 70 per cent.                                                                                                                                    | Yes | NA |
| 6. | The Higher Educational Institution shall notify all assessment tools to be used for formative and summative assessments                                                                                                                                                                                                                                                                                         | Yes | NA |
| 7. | Marks or grades obtained in continuous assessment and end semester examinations or term end examinations shall be shown separately in the grade card                                                                                                                                                                                                                                                            | Yes | NA |
| 8. | A Higher Educational Institution offering a Programme in Online mode shall adopt a rigorous process in development of question papers, question banks, assignments and their moderation, conduct of examination, evaluation of answer scripts by qualified teachers, and result declaration, and shall so frame the question papers as to ensure that no part of the syllabus is left out of study by a learner | Yes | NA |
| 9. | The examination of the programmes in Online mode shall be managed by the examination or evaluation Unit of the Higher Educational Institution and shall be conducted in the examination centre as given under these regulations.                                                                                                                                                                                | Yes | NA |

| 10.   | (a) The Examination Centre shall have proper monitoring mechanisms for Closed-Circuit Television (CCTV) recording of the entire examination procedure.                                                                                                                                    | Yes                                                         | NA                    |
|-------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------|-----------------------|
|       | (b) Availability of biometric system                                                                                                                                                                                                                                                      | Yes                                                         | NA                    |
|       | (c) The attendance of examinees shall be authenticated through biometric system as per Aadhaar details or other Government identifiers of Indian learners and Passports for International Learners                                                                                        | Yes                                                         | NA                    |
|       | (d) In case of non-availability of the Closed-Circuit Television facilities, the Higher Educational Institution shall ensure that proper videography be conducted and video recordings are submitted by particular in-charge of examination centre to the Higher Educational Institution. | Yes                                                         | NA                    |
| S.No. | Provisions in Regulations                                                                                                                                                                                                                                                                 | Whether complied Yes/No<br>If Yes, Upload relevant document | If No, Reason thereof |
| 11.   | The Higher Educational Institution shall retain all such Closed- Circuit Television recordings in archives for a minimum period of five years                                                                                                                                             | Yes                                                         | NA                    |
| 12.   | (a) There shall be an observer for each of the Examination Centre appointed by the Higher Educational Institution and                                                                                                                                                                     | Yes                                                         | NA                    |
|       | (b) It shall be mandatory to have observer report submitted to the Higher Educational Institution                                                                                                                                                                                         | Yes                                                         | NA                    |

| 13.   | An Higher Educational Institution offering programme through Online mode shall conduct examinations either using technology enabled online test with all the security arrangements ensuring transparency and credibility of the examinations, or through the Proctored Examination and in conformity with any other norms for such examination as may be laid down by the Commission                                                   | Yes                                                         | NA                    |
|-------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------|-----------------------|
| 14.   | As restriction of territorial jurisdiction is not applicable for Online learning, such Higher Educational Institutions which are recognised to enroll international learners shall endeavour to conduct proctored examinations for such learners                                                                                                                                                                                       | Yes                                                         | NA                    |
| S.No. | Provisions in Regulations                                                                                                                                                                                                                                                                                                                                                                                                              | Whether complied Yes/No<br>If Yes, Upload relevant document | If No, Reason thereof |
| 15.   | (a) Each award of Degree at undergraduate and postgraduate level and post graduate diploma for Online mode shall be assigned a unique identification number and shall have <ul style="list-style-type: none"> <li>i. Photograph</li> <li>ii. Aadhaar number or other government recognised identifier or Passport number, as applicable,</li> <li>iii. Other relevant details of the learner along with the Programme name.</li> </ul> | Yes                                                         | NA                    |
|       | (b) Each award shall also be uploaded on the National Academic Depository                                                                                                                                                                                                                                                                                                                                                              | Yes                                                         | No                    |

|     |                                                                                                                                                                                                                                                                                                                                                                                                              |     |    |
|-----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|----|
| 16. | It shall be mandatory for Higher Educational Institution to mention the following on the backside of each of the degrees/certificates and mark sheets issued by the Higher Educational Institution to the learners (for each semester certificate and at the end of the programme): (i) Mode of delivery; (ii) Date of admission; (iii) Date of completion; (iv) Name and address of all Examination Centres | Yes | No |
|-----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|----|

#### 4.4 Result and Student Progression For UG, PG and PGD programmes

| Semester Beginning | Program | No. of students admitted | No. of students appeared in exams | No. of students progressed to next year | % of students passed | % of students passed in first class |
|--------------------|---------|--------------------------|-----------------------------------|-----------------------------------------|----------------------|-------------------------------------|
| Jul 25             | BCA     | 273                      | 245                               | 218                                     | 89%                  | 87%                                 |
|                    | BBA     | 58                       | 58                                | 51                                      | 88%                  | 81%                                 |
|                    | B.Com   | 17                       | 17                                | 15                                      | 88%                  | 65%                                 |
|                    | MCA     | 55                       | 55                                | 46                                      | 84%                  | 76%                                 |
|                    | MBA     | 176                      | 176                               | 124                                     | 70%                  | 68%                                 |
| Feb-26             | BCA     | 34                       | 27                                | 27                                      | 100%                 | 85%                                 |
|                    | BBA     | 26                       | 24                                | 23                                      | 96%                  | 79%                                 |
|                    | B.Com   | 2                        | 2                                 | 1                                       | 50%                  | 50%                                 |
|                    | MCA     | 60                       | 58                                | 55                                      | 95%                  | 88%                                 |
|                    | MBA     | 145                      | 143                               | 134                                     | 94%                  | 91%                                 |

## **Part – V: Programme Project Report (PPR) and e-Learning Material (e-LM)**

### **5.1 Compliance status of ‘Guidelines on Programme Project Report’ – As per Annexure - V of UGC (ODL Programmes and Online Programmes) Regulations, 2020**

*HEI shall mention the process followed to ensure that PPRs are prepared as per the guidelines mentioned in the Regulations. The explicit details of approval by its Statutory Authorities shall also be mentioned.*

UGC guidelines has driven the PPR preparation at HITS CODE.

- In the PPR, the program introduction, program mission, program educational objectives, the Program relevance with HEI’S mission and Goals, Nature of the prospective target group of learners, appropriateness of the program to be conducted in Online learning mode to acquire specific skills, and competencies, instructional design, student support service, program structure with electives if any for functional electives, the procedure for admission, curriculum, transaction and evaluation, evaluation process, question paper pattern for end semester examination and flexible entry-exit, the requirement of the virtual lab support and library resources, the cost estimate of the program and the provision, and quality assurance mechanism. All aforesaid are prepared for the individual program and in pace.

**Upload samples and authority approval**

### **5.2 Compliance status of ‘Quality Assurance Guidelines of Learning Material In Multiple Media And Curriculum And Pedagogy’ – As per Annexure - VI of UGC (ODL Programmes and Online Programmes) Regulations, 2020.**

*HEI shall mention compliance details against the requirements in terms of learning material (Print Media), Audio-Video Material, Online Material, Computer-based material and Curriculum and Pedagogy, as mentioned in the Annexure-VI of the Regulations for*

HITS CODE Online education is governed by the quality standards for audio-video materials, as per the UGC regulations.

The online learning material are available in the LMS and its digital contents are in accessible format. The quality of courseware is matching quality requirements and is available in anywhere, anytime across multiple devices.

The structure of the curriculum is clearly defined. The instructional methods and the media portfolio are comprehensive for learning and assessment. Courseware is designed to bring out the intended learning outcomes.

benchmarked to identifiable stages of learning. The manuals are prepared on learning content designing manual for Subject Matter Experts and AV learning content editing manual. The practices of HITS (CODE) abide by both AV guidelines and Content Designing guidelines.

Upload samples and authority approval

(i) Online Learning Material is supplemented and complemented by audio-video material which is based on the curriculum plan.

(ii) It is clear and unambiguous, that aims to drive self-learning.

(iii) The multi-media channels are support the faculty pedagogy and offers flexibility for them to customize their delivery methods.

(iv) HITS CODE audio-visual content conforms to the learning outcomes

*ODL programmes.*

### **5.3 Compliance status in respect of e-Learning Material- As per Annexure - VII of UGC (ODL Programmes and Online Programmes) Regulations, 2020**

*HEI shall mention the process followed to ensure that SLMs are prepared as per the guidelines mentioned in the Regulations. The explicit details of approval by its Statutory Authorities shall also be mentioned.*

HITS (CODE) Online education has the Learning materials (Four Quadrant Approach, UGC online Regulation 2020) delivered through Learning Management System (LMS), called as Blackboard online learning platform. The weekly continuous assessments (designed using Bloom's taxonomy) are conducted online in the LMS on an adaptive basis as per the requirement of the course.

- i) Quadrant-I i.e. e-Tutorial that shall contain - Video and Audio Contents, animation, simulations, and virtual labs.
- ii) Quadrant-II i.e. e-Content that shall contain - Portable Document Format or e-Books or Illustration, video demonstrations, documents and interactive simulations, Web Resources, that shall contain - Related Links, Open Content on Internet, Case Studies, Historical development of the subject, Articles, wherever required.
- iii) Quadrant-III is the Discussion Forum for raising doubts and clarifying the same on a real-time basis by the course coordinator or team.
- iv) Quadrant-IV i.e. Self-Assessment, that shall contain – MCQ, Problems, Quizzes, Assignments and solutions, Discussion forum topics and setting up the FAQ, Clarifications on general misconceptions.

**Upload samples and authority approval**

## Part – VI: Programme Delivery through Learning Platform

### 6.1 Details of Learning Platform

*Please provide link and details of Learning Platform opted by HEI.*

- In case of Non-SWAYAM Learning Platform, evidence to ensure that it is not used in any franchise arrangement with a private service provider and HEI has the ownership of offering Online programmes including all the required components of Online education and compliance to all the provisions of the regulations*

*The HEI is not used in any franchise arrangement with a private service provider and HEI has the ownership of offering Online programmes including all the required components of Online education and compliance to all the provisions of the regulations.*

[Click Here](#)

### 6.2 Compliance status in respect of the Programme delivery

*HEI shall mention mechanism followed to ensure the learner's participation at least for two hours every fortnight as per provision 13 (C) (5) of the Regulations, 2020. Further, details of the norms followed by HEI for delivery of courses in Online mode in Teaching-Learning scheme (as per table 3, Annexure – VII)*

*HEI is following the learner's participation at least for two hours every fortnight as per provision 13 (C) (5) of the Regulations, 2020. Further, details of the norms followed by HEI for delivery of courses in Online mode in Teaching- Learning scheme (as per table 3, Annexure – VII). The details are*  
[Click Here](#)

**6.3 Whether e-learning material of any course in a particular programme was sourced through OER/ Massive Open Online Courses: Y/N**

a. Provide details as under: Nil

| S. No.               | Programme Name | Courses allowed through OER/ MOOC | Name of Platform | Name of HEI offering the course (if any) | Duration of the Course | No. of Credits assigned to the course | Percentage of total courses in a particular programme in A semester (Semester wise programmes wise) |
|----------------------|----------------|-----------------------------------|------------------|------------------------------------------|------------------------|---------------------------------------|-----------------------------------------------------------------------------------------------------|
| Nil – Not Applicable |                |                                   |                  |                                          |                        |                                       |                                                                                                     |

b. Upload approval of statutory authorities of the Higher Educational Institution:

Upload [Click Here](#)

## Part - VII: Self-Regulation through disclosures, declarations and reports

### 7.1 Compliance status of Regulations 9 of UGC (ODL Programmes and Online Programmes) Regulations, 2020 - Self-regulation through disclosures, declarations and reports

| S.No.                                                             | Provision                                                                                                                                                                                                                                                             | Complied<br>Yes/No with<br>explicit link<br>address | If no.<br>Reasons,<br>thereof |
|-------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------|-------------------------------|
| 1.                                                                | Joint declaration by authorised signatories, Registrar and Director of Centre for Internal Quality Assurance has been displayed on HEI website authenticating that the documents from Sr. No. '2' to '17' have been uploaded on the HEI website?                      | Yes                                                 | NA                            |
| Uploading of the following on HEI website ( <b>Mention link</b> ) |                                                                                                                                                                                                                                                                       |                                                     |                               |
| 2.                                                                | The establishing Act and Statutes there under or the Memorandum of Association, as the case may be or both, of the Higher Educational Institution, empowering it to offer programmes in Online mode                                                                   | Yes                                                 | NA                            |
| 3.                                                                | Copies of the letters of recognition from Commission and other relevant statutory or regulatory authorities                                                                                                                                                           | Yes                                                 | NA                            |
| 4.                                                                | Programme details including brochures or programme guides inter alia information such as name of the programme, duration, eligibility for enrolment, programme fee, programme structure                                                                               | Yes                                                 | NA                            |
| 5.                                                                | Programme-wise information on syllabus, suggested readings, contact points for counselling /mentoring, programme structure with credit points, programme-wise faculty details, list of supporting staff, their working hours and mentoring (for Online mode) Schedule | Yes                                                 | NA                            |
| 6.                                                                | Important schedules or date-sheets for admissions, registration, re-registration, counselling/mentoring, assignments and feedback thereon, examinations, result declarations etc.                                                                                     | Yes                                                 | NA                            |
| 7.                                                                | Detailed strategy plan related to Online programme                                                                                                                                                                                                                    | Yes                                                 | NA                            |

|     |                                                                                                                                                                                                                                                                                                   |     |    |
|-----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|----|
|     | delivery, if any including learning materials offered through Online and learner assessment system and quality assurance practices of Online learning programmes                                                                                                                                  |     |    |
| 8.  | The feedback mechanism on design, development, delivery and continuous evaluation of learner-performance which shall form an integral part of the transactional design of the Online programmes and shall be an input for maintaining the quality of the programmes and bridging the gaps, if any | Yes | NA |
| 9.  | Information regarding all the programmes recognised by the Commission                                                                                                                                                                                                                             | Yes | NA |
| 10. | Data of year-wise and programme-wise learner enrolment details in respect of degrees and/or post graduate diplomas awarded                                                                                                                                                                        | Yes | NA |
| 11. | Complete information about 'e-Learning Material' including name of the faculty who prepared it, when was it prepared and last updated for Online Programmes;                                                                                                                                      | Yes | NA |
| 12. | A compilation of questions and answers under the head 'Frequently Asked Questions' with the facility of online interaction with learners providing hyperlink support for Online Programmes                                                                                                        | Yes | NA |
| 13. | List of the 'Examination Centres' along with the number of learners in each centre, for Online programmes                                                                                                                                                                                         | Yes | NA |
| 14. | Details of proctored examination in case of end semester examination or term end examination of Online programmes                                                                                                                                                                                 | Yes | NA |
| 15. | Academic Calendar mentioning period of the admission process along with the academic session, dates of continuous and end semester examinations or term end examinations, etc                                                                                                                     | Yes | NA |
| 16. | Reports of the third-party academic audit to be undertaken every five years and internal academic audit every year by Centre for Internal Quality Assurance                                                                                                                                       | Yes | NA |

**Part – VIII: Admission and Fees****8.1 Compliance status of 'Admissions and Fees' – As per Regulations 14 of UGC (ODL Programmes and Online Programmes) Regulations, 2020**

| S.No. | Provisione                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Whether being complied<br>Yes/No |
|-------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------|
| 1.    | Enrolment of learners to the Higher Educational Institution, for any reason whatsoever, in anticipation of grant of recognition for offering a programme in online mode, shall render the enrolment invalid                                                                                                                                                                                                                                                                                                                                                                        | Yes                              |
| 2.    | A Higher Educational Institution shall, for admission in respect of any programme in online mode, accept payment towards admission fee and other fees and charges-<br>(a) as may be fixed by it and declared by it in the prospectus for admission, and on the website of the Higher Educational Institutions;<br>(b) with a proper receipt in writing issued for such payment to the concerned learner admitted in such Higher Educational Institutions;<br>(c) only by way of online transfer, bank draft or pay order directly in favour of the Higher Educational Institution. | Yes                              |
| 3.    | It shall be mandatory for the Higher Educational Institution to upload the details of all kind of payment or fee paid by the learners on the website of the Higher Educational Institution.                                                                                                                                                                                                                                                                                                                                                                                        | Yes                              |

|    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |     |
|----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|
| 4. | <p>The fee waiver and/or scholarship schemes for Scheduled Caste, Scheduled Tribe, Persons with Disabilities category of learners and students from deprived section of society shall be in accordance with the instructions or orders issued by Central Government or State Government:</p> <p>Provided that a Higher Educational Institution shall not engage in commercialisation of education in any manner whatsoever, and shall provide for equity and access to all deserving learners</p>                             | Yes |
| 5. | <p>Admission of learners to a Higher Educational Institution for a programme in Online mode shall be offered in a transparent manner and made directly by the Head Quarters of the Higher Educational Institution which shall be solely responsible for final approval relating to admissions or registration of learners</p>                                                                                                                                                                                                 | Yes |
| 6. | <p>Every Higher Educational Institution shall-</p> <p>(a) record Aadhaar details or other Government identifier(s) of Indian learner and Passport for an International Learner;</p> <p>(b) maintain the records of the entire process of selection of candidates, and preserve such records for a minimum period of five years;</p> <p>(c) exhibit such records as permissible under law on its website; and</p> <p>(d) be liable to produce such record, whenever called upon to do so by any statutory authority of the</p> | Yes |

|        |                                                                                                                                                                                                                                                                                                                                                                                                       |     |
|--------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|
|        | Government under any law for the time being in force.                                                                                                                                                                                                                                                                                                                                                 |     |
| 7.     | Every Higher Educational Institution shall publish, prior to the date of commencement of admission to any of its programme in Online mode, a prospectus (print and in e-form) containing the following for the purposes of informing those persons intending to seek admission to such Higher Educational Institutions and the general public, namely, as mentioned at sr. no. '8(a)' to '8(k)' below |     |
| 8. (a) | Each component of the fee, deposits and other charges payable by the learners admitted to such Higher Educational Institutions for pursuing a programme in online mode, and the other terms and conditions of such payment                                                                                                                                                                            | Yes |
| 8. (b) | The percentage of tuition fee and other charges refundable to a learner admitted in such Higher Educational Institutions in case such learner withdraws from such Higher Educational Institutions before or after completion of programme of study and the time within, and the manner in, which such refund shall be made to the learner                                                             | Yes |
| 8. (c) | The number of seats approved in respect of each programme of online mode, which shall be in consonance with the resources                                                                                                                                                                                                                                                                             | Yes |

|        |                                                                                                                                                                                                                                                                                                              |     |
|--------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|
| 8. (d) | the conditions of eligibility including the minimum age of a learner in a particular programme of study, where so specified by the Higher Educational Institution                                                                                                                                            | Yes |
| 8. (e) | The minimum educational qualifications required for admission in programme(s) specified by the Commission or relevant statutory authority or councils, or by the Higher Educational Institution, where no such qualifying standards have been specified by any statutory authority                           | Yes |
| 8. (f) | The process of admission and selection of eligible candidates applying for such admission, including all relevant information in regard to the details of test or examination for selecting such candidates for admission to each programme of study and the amount of fee to be paid for the admission test | Yes |
| 8. (g) | Details of the teaching faculty, including therein the educational qualifications and teaching experience of every member of its teaching faculty and also indicating therein whether such member is employed on regular or contractual basis or any other                                                   | Yes |
| 8. (h) | Pay and other emoluments payable for each category of teachers and other employees                                                                                                                                                                                                                           | Yes |
| 8. (i) | Information in regard to physical and academic infrastructure and other facilities, including that of each of the learner support centres (for ODL programmes) and in particular the facilities accessible by learners on being admitted to the Higher Educational Institution                               | Yes |

|        |                                                                                                                                                                                                                                                                                                                                                                                                   |     |
|--------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|
| 8. (j) | Broad outline of the syllabus specified by the appropriate statutory body or by higher educational institution, as the case may be, for every programme of study                                                                                                                                                                                                                                  | Yes |
| 8. (k) | Activity planner including all the academic activities to be carried out by the higher educational institution during the academic sessions                                                                                                                                                                                                                                                       | Yes |
| 9.     | Higher Educational Institution shall publish information at <b>sr. no. '8'</b> above on its website, and the attention of the prospective learners and the general public shall be drawn to such publication on its website and Higher Educational Institution admission prospectus and the admission process shall necessarily be over within the time period mentioned in the Commission Order. | Yes |
| 10.    | No Higher Educational Institution shall, directly or indirectly, demand or charge or accept, capitation fee or demand any donation, by way of consideration for admission to any seat or seats in a programme of study conducted by it                                                                                                                                                            | Yes |
| 11.    | No person shall, directly or indirectly, offer or pay capitation fee or give any donation, by way of consideration either in cash or kind or otherwise, for obtaining admission to any seat or seats in a programme in Online mode offered by a Higher Education Institution                                                                                                                      | Yes |

|     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |     |
|-----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|
| 12. | No Higher Educational Institution, who has in its possession or custody, any document in the form of certificates of degree, diploma or any other award or other document deposited with it by a person for the purpose of seeking admission in such Higher Educational Institution, shall refuse to return such degree, certificate award or other document with a view to induce or compel such person to pay any fee or fees in respect of any programme of study which such person does not intend to pursue or avail any facility in such Higher Educational Institution                                                                                                                          | Yes |
| 13. | In case a learner, after having admitted to a Higher Educational Institution, for pursuing any programme in online mode subsequently withdraws from such Higher Educational Institution, no Higher Educational Institution in that case shall refuse to refund such percentage of fee deposited by such learner and within such time as notified by the Commission and mentioned in the prospectus of such Higher Educational Institution                                                                                                                                                                                                                                                              | Yes |
| 14. | No Higher Educational Institution shall, issue or publish-<br>(a) any advertisement for inducing learners for taking admission in the Higher Educational Institution, claiming to be recognised by the appropriate statutory authority or by the Commission where it is not so recognised;<br>any information, through advertisement or otherwise in respect of its infrastructure or its academic facilities or of its faculty or standard of instruction or academic or research performance, which the Higher Educational Institution, or person authorised to issue such advertisement on behalf of the Higher Educational Institution knows to be false or not based on facts or to be misleading | yes |

**8.2 Whether Higher Educational Institution provided the details of all International**

**HEI ID: 0454**

**Hindustan Institute of Technology & Science**

**Deemed to Be University**  
Under Section 3 of UGC Act, 1956

**learners enrolled immediately after the beginning of the academic session to the Ministry of External Affairs, Ministry of Education and University Grants Commission: Yes/No :**

**Yes**

**If No, reason thereof:**

NA

## Part – IX: Grievance Redressal Mechanism

### 9.1 Compliance status of 'Grievance Redressal Mechanism' – As per Annexure - X of UGC (ODL Programmes and Online Programmes) Regulations, 2020

*HEI shall mention the mechanism put into place along with brief details of grievances received and actions taken thereof. Also mention that how the learners have been made aware about this mechanism.*

The Grievance Redressal Mechanism' – As per Annexure - X of UGC (ODL Programmes and Online Programmes) Regulations, 2020 has been established. Every grievance as received is reviewed and respective officers have been asked to resolve it within 15 Days. The applicant is also advised the appealing officer for the same, If he is not satisfied with the solution.

### 9.2 Details of Grievance received

| Numbers of Grievance Received | Numbers of Grievance Resolved |
|-------------------------------|-------------------------------|
| 21                            | 21                            |

### 9.3 Complaint Handling Mechanism

*HEI shall mention the mechanism adopted for Complaint Handling Mechanism as per Regulations. Also, mention details of Nodal Officers.*

The UGC DEB Regulation has been adopted for Complaint Handling Mechanism.

Nodal Officer :

Dr. K.S. Shaji, Nodal Officer (Complaint handling Mechanism)  
deanstudents@hindustanuniv.ac.in

**9.4 Details of Complaints received from UGC (DEB)**

| <b>Numbers of Complaint Received</b> | <b>Numbers of Complaint Resolved</b> | <b>Whether Complaint was resolved within stipulated time i.e. 60 days? (yes/No)</b> |
|--------------------------------------|--------------------------------------|-------------------------------------------------------------------------------------|
| 5                                    | 5                                    | Yes                                                                                 |

## Part – X: Innovative and Best Practices

### 10.1 Innovations introduced during academic year

Technology Integrated Teaching Learning Practice  
Industry Integrated Curriculum and Pedagogy  
Online Student Support Services  
Innovative Assessment Methods  
Community and Industry Partnerships

### 10.2 Best Practices of the HEI

Outcome Based Education  
Industry Integrated Education  
Case Study Based Teaching Learning Practice

### 10.3 Details of Job Fairs conducted by the HEI

Two Job Fairs have been conducted in July 2025 to the DDE Students. A total of 36 Students have been participated.

### 10.4 Success Stories of students of Online mode of the HEI

The success story of the students are shared [Click Here](#)

### 10.5 Initiatives taken towards conversion of e-LM into Regional Languages

Two courses of the e-LM is in the process of conversion in the Tamil Languages.  
1. Principles of Management  
2. Business Mathematics

### 10.6 Number of students placed-through Campus Placements

12 Students Placed out of 16 Passed out Graduated students

### 10.7 Details of Alumni Cell and its activity

The Alumni Cell is established in Apr 2024 by the 2024 batch passed out students as a first batch.

### 10.8 Any other Information

The Other Significant Information is provided [Click Here](#)

**DECLARATION**

I hereby declare that the information given above and in the enclosed documents is true, correct and nothing material has been concealed therein. In case information provided is found to be contrary to the fact, it will result in cancellation of recognition to offer ODL programmes, along with initiation of action as per provision of the UGC (ODL Programmes and Online Programmes) Regulations, 2020 and its amendments.

  
Signature of the Director

Name: Dr. M. Murali Krishna

  
Signature of the Registrar

Name: Dr. Sambasiva Rao

**Registrar**Hindustan Institute of Technology & Science  
(Deemed to be University)  
Chennai - 603 103.

Seal:

Seal:

Date: 28.08.2026

Date: 28.08.2026

