

## CODE - HUMAN RESOURCE

No	Position	Level	Names
1	Director	Professor	Dr. Selvi Rajendran
2	Administrative Head	Head - CODE	Ms. Ami Agarwal
3	Deputy Director (e-Learning and Technical) / Project Coordinator/ Chief Coordinator	Associate Professor	Ms.T.Chandra Banu
4	Project Coordinator	Project Coordinator	Mr. Enid Verghese Jacob
5	Assistant Director	Assistant Professor	Ms.Catherine Julie Aarthy
<b>Schools of Studies/Departments in the ODL / Online programme(s)</b>			
4	Programme Coordinator (One per Programme)	At the level of Professor or Associate Professor or Assistant Professor in the subject area of the concerned Programme	<ol style="list-style-type: none"> <li>1. Dr.Rajeswari</li> <li>2. Dr.B.Senthilkumar</li> <li>3. Dr.S.Loganathaprasanna</li> <li>4. Dr.N.Madhumithaa</li> <li>5. Ms.S.Hemalatha</li> <li>6. Dr.Rhytheema Dulloo</li> <li>7. Mr.R.J.T.Nirmal Raj</li> <li>8. Dr.N.Chitradevi</li> <li>9. Dr.A.R.Nithya</li> <li>10. Dr.S.Meena</li> <li>11. Ms.S.Veena</li> <li>12. Dr. S. Gokila</li> <li>13. Dr. P. S. Sreeja</li> <li>14. Mr. Sanju Rajan</li> <li>15. Ms. Sherine Eliyas</li> </ol>
5	Course Coordinator (One per Course):	At the level of Professor or Associate Professor or Assistant Professor in the subject area of the concerned Programme	<ol style="list-style-type: none"> <li>1. Dr. Srideivanai</li> <li>2. Dr. R. Maruthi</li> <li>3. Dr. Gandhimathi</li> <li>4. Dr. Anjeline Bennete</li> <li>5. Ms. Ruthe Naveena</li> <li>6. Dr. A. Rama Prasath</li> <li>7. Dr. D. Chitradevi</li> <li>8. Mr. Sanju Rajan</li> <li>9. Ms. Sherine Eliyas</li> <li>10 Mr. Sathish Kumar</li> </ol>
6	Course Mentor (One per batch of 250 learners):	Assistant Professor	<ol style="list-style-type: none"> <li>1. Dr.S.Loganathaprasanna</li> <li>2. Dr.N.Madhumithaa</li> <li>3. Ms.S.Hemalatha</li> <li>4. Mr.R.J.T.Nirmal Raj</li> <li>5. Ms.Sunitha Suren</li> </ol>

7	Examiners:	from among the qualified faculty	1. Dr.N.Chitradevi 2. Dr.A.R.Nithya 3. Ms.S.Veena 4. Dr. S. Gokila 5. Dr. P. S. Sreeja 6. Dr. Srideivanai 7. Dr. R. Maruthi 8. Dr. Gandhimathi 9. Dr. Anjeline Bennete 10. Ms. Ruthe Naveena 11. Dr. A. Rama Prasath 12. Dr. D. Chitradevi 13. Mr. Sanju Rajan 14. Ms. Sherine Eliyas 15. Mr. Sathish Kumar 16. Dr.S.Loganathaprasanna 17. Dr.N.Madhumithaa 18. Ms.S.Hemalatha 19. Mr.R.J.T.Nirmal Raj 20. Ms.Sunitha Suren
<b>II Technical Support for Online Programmes:</b>			
<b>Technical Team for Development of e-Content as Self-Learning e- Modules:</b>			
1	Technical Manager (Production)– 1		Mr. G. V. Rajan
2	Technical Associate (Audio-Video recording and editing)		Mr. V. M. Sriram
3	Technical Assistant (Audio-Video recording)		Mr. P. Thiru Amudhan
4	Technical Assistant (Audio-Video editing)		Mr. I. Samuel
<b>For Delivery of Online Programmes</b>			
5	Technical Manager (LMS and Data Management)- minimum one (per Centre)		Mr. K. Manikandan
6	Technical Assistant (LMS and Data Management) – minimum two		Mr. S. Jayachandra Siddarth
<b>Admission and Examination for Online mode:</b>			
7	Technical Manager (Admission, Examination and Result) -minimum one (per Centre)		Mr. K Nandha Kumar
8	Technical Assistant (Admission, Examination and Result) - minimum two		Ms. Priyadharshini

<b>Academic staff strength</b>			
9	Two faculty members (full-time dedicated) per Programme at Professor/Associate Professor/Assistant Professor level:	Under Graduate and Post Graduate programmes in same discipline, instead of 4 faculty members, 3 faculty members shall be required.	<ol style="list-style-type: none"> <li>1. Dr.N.Chitradevi</li> <li>2. Dr.A.R.Nithya</li> <li>3. Ms.S.Veena</li> <li>4. Dr. S. Gokila</li> <li>5. Dr. P. S. Sreeja</li> <li>6. Dr. Srideivanai</li> <li>7. Dr. R. Maruthi</li> <li>8. Dr. Gandhimathi</li> <li>9. Dr. Anjeline Bennete</li> <li>10. Ms. Ruthe Naveena</li> <li>11. Dr. A. Rama Prasath</li> <li>12. Dr. D. Chitradevi</li> <li>13. Mr. Sanju Rajan</li> <li>14. Ms. Sherine Eliyas</li> <li>15. Mr. Sathish Kumar</li> <li>16. Dr.S.Loganathaprasanna</li> <li>17. Dr.N.Madhumithaa</li> <li>18. Ms.S.Hemalatha</li> <li>19. Mr.R.J.T.Nirmal Raj</li> <li>20. Ms.Sunitha Suren</li> </ol>
<b>Administrative staff strength at Head Quarters or Main Campus (up to 5,000 students):</b>			
10	Deputy Registrar - 1		Mr. Sheshagiri
11	Assistant Registrar - 1		Ms. V. Nalini
12	Section Officer - 1		Ms. Anuradha Moorthy
13	Assistants - 2		<ol style="list-style-type: none"> <li>1. Ms. G. Kavitha</li> <li>2. Mr. Elang Kannan</li> </ol>
14	Computer operators – 2		Mr. K. Kannan
15	Multi Tasking Staff – 2		Mr. J. Jabaraj