



HINDUSTAN
INSTITUTE OF TECHNOLOGY & SCIENCE
(DEEMED TO BE UNIVERSITY)

PROGRAMME PROJECT REPORT

(includes curriculum and syllabus)

M.A. ENGLISH

Submitted

To

The UGC – DEB

(OL) - MODE

HINDUSTAN INSTITUTE OF TECHNOLOGY & SCIENCE

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PROGRAMME PROJECT REPORT

1. INTRODUCTION

The Knowledge revolution, propelled by the twin engines of computer technology and communication technology, has transformed the method of teaching from inside the traditional classroom to virtual class room teaching. This knowledge creation and dissemination through accelerated accessibility of the internet and World Wide Web enhances the connectivity with students across the globe and creates a borderless world on education.

An MA English Literature degree prepares the individuals to operate in any industry where communication in an articulate manner matters. Opportunities for anybody pursuing MA in English in diverse industries is available in abundance. With excellent writing and communication skills, an MA in English Literature can be recruited for a variety of job roles. Most of the opportunities in the future will be in media and communication.

It is estimated that by the year 2024, industries such as digital advertising, print, films, gaming, animation, and many others will see a surge in creativity and innovation skills in the workforce. This means the demand for content creators, copywriters, digital marketers, and others would be high. This would require exceptional writing and analytical skills. Moreover, studying MA English literature can help the learners inculcate the skills that are essential for today's global and competitive environment; where analytic, creative, and critical reasoning skills are most advantageous.

2. PROGRAMME MISSION AND OBJECTIVES

2.1 OUR VISION

The Programme endeavors to endure a profound level of critical and resourceful thinking about literature and the society thereby creating a vibrant and responsible learning community of high values with societal coordination.

2.2 OUR MISSION

We commit ourselves to provide every individual a beneficial environment appropriate to accomplish his/her career goals with a strong prominence on English language and literature as well as to offer resources to attain quality education.

2.3 OUR OBJECTIVES

- 1) In concordance with the institutional objectives, to provide need based education in the discipline to large segments of population through Open and Distance learning mode with the objective to reach the unreached.
- 2) To strive to promote equality and social justice and to reduce social and cultural differences through diffusion of education.
- 3) To bring about critical emancipation among the learners through a rigorous exposure to the language and literature of the established traditions.
- 4) To provide continuing education to the employed, women, house wives and also to the business people.
- 5) To provide opportunities of higher learning to under privileged segments of the society so as to harness their unrealized potential.
- 6) To facilitate establishment of a globally recognized Institution of Open & Distance Learning fully equipped with Information and Communication Technology that empowers its beneficiaries to carry forward the mission of generating scholarship which meets the twin tests of academic excellence and social relevance.
- 7) To continue to achieve and sustain excellence in all programmes and activities

3. RELEVANCE WITH HEI'S MISSION AND GOALS

In the contemporary world, English is indisputably recognized as the major international language and lies at the pinnacle among all the languages. This makes the pursuit of M.A. English tremendously attractive in today's globalized world. Having a Masters in English, besides knowledge seeking endeavors, also offers a wide scope in terms of employability, the best one being in the field of teaching itself. Taking up a job in a private sector company or an Embassy is yet another innovative prospect. One can also hope to become a promising journalist or opt for civil services with this subject. Besides, one can take up further research in the subject like M. Phil and Ph.D., thus making the pursuit of M.A. English all the more significant and relevant in the present scenario.

4. NATURE OF PROSPECTIVE TARGET GROUP OF LEARNERS

The target group comprises of those who generally want to pursue M.A. English programme in order to improve their knowledge about language and literature in the most comprehensive way and also to avail the tremendous job opportunities that

the subject of English as a career option offers. Those learners who could not pursue higher education due to employment, financial problems, limited intake in the formal mode of education, or due to some other problem form the core target group of learners.

5. INSTRUCTIONAL DESIGN

5.1 CURRICULUM DESIGN

The Syllabus contains Core Courses (CR) and Department Electives (DE). A student is required to take compulsorily 15 credits of Core courses and 10 credits from a pool of Department Electives from parent Programme in each semester.

5.2 CURRICULUM FOR M.A. ENGLISH

FIRST YEAR SEMESTER - I								
S. No	Course Category	Course Code	Name of the Course	L	T	P	C	TCH
1	CC	ELA3701	Foundation Course: Language through Literature	5	0	0	5	5
2	CC	ELA3702	British Literature Part I (from 16 th to 18 th Century)	5	0	0	5	5
3	CC	ELA3703	History, Structure & Phonetics	5	0	0	5	5
4	DE	ELA3721	Interpersonal Communication & Soft Skills	5	0	0	5	5
5	DE	ELA3722	Writing for Media	5	0	0	5	5
6	DE	ELA3723	Introduction to Film Studies	5	0	0	5	5
FIRST YEAR SEMESTER - II								
S. No	Course Category	Course Code	Name of the Course	L	T	P	C	TCH
1	CC	ELA3716	British Literature Part II (The 19 th Century)	5	0	0	5	5
2	CC	ELA3717	American Literature Part I (Up to 1940)	5	0	0	5	5

3	CC	ELA3718	Introduction to Linguistics	5	0	0	5	5	
4	DE	ELA3731	Shakespeare	5	0	0	5	5	
5	DE	ELA3732	Indian Writing in English	5	0	0	5	5	
6	DE	ELA3733	Translation Studies: Theory and Practice	5	0	0	5	5	
7	DE	ELA3733	Translation Studies: Theory and Practice	5	0	0	5	5	

SECOND YEAR SEMESTER - III								
S. No	Course Category	Course Code	Name of the Course	L	T	P	C	TCH
1	CC	ELA3801	British Literature Part III (1900 onwards)	5	0	0	5	5
2	CC	ELA3802	American Literature Part II (Post 1940)	5	0	0	5	5
3	CC	ELA3803	Literary Criticism	5	0	0	5	5
4	DE	ELA3821	World Drama	5	0	0	5	5
5	DE	ELA3822	European Fiction	5	0	0	5	5
6	DE	ELA3823	Women's Writings	5	0	0	5	5
7	DE	ELA3824	Canadian Literature	5	0	0	5	5
8	DE	ELA3825	Introduction to Cultural Studies	5	0	0	5	5
SECOND YEAR SEMESTER - IV								
S. No	Course Category	Course Code	Name of the Course	L	T	P	C	TCH
1	CC	ELA3816	Critical Theory	5	0	0	5	5
2	CC	ELA3817	Teaching English as a Second Language	5	0	0	5	5
3	CC	ELA3818	Written Project and Viva-voce	5	0	0	5	5
4	DE	ELA3831	Introduction to Children's Literature	5	0	0	5	5
5	DE	ELA3832	Post-Colonial Poetry	5	0	0	5	5
6	DE	ELA3833	Post-colonial Fiction and Drama	5	0	0	5	5
7	DE	ELA3834	Theatre and Communication	5	0	0	5	5

Semesters	Credits
1	25
2	25
3	25
4	25
Total	100

6. PROCEDURE FOR ADMISSIONS, CURRICULUM TRANSACTIONS & EVALUATION:

6.1 PROCEDURE FOR ADMISSIONS

1. The admission for the different programmes offered by the C.O.D.E. is done by the Institution in consultation with the C.O.D.E.
2. Application forms are invited from the aspirants through online form floated on the Institution website.
3. Aspirants have liberty to pay the application fee either through online banking and they are not required to submit the hard copies of the form or fee to the institute.
4. Once the deadline for submitting the application form is over, the online submitted application forms are scrutinized and list of all the candidates who has applied will be floated on the website for the information to the candidates to check their details before the selection list is prepared. Grievances filled by the candidates will be redressed in this phase of admission process.
5. The selected students are required to download the admission form, pay the requisite fee either through online and submit the hard copy of the admission form along with the fee receipts and other related documents to C.O.D.E. where they will be provided the Identity Card and unique 11-digit Enrollment No encrypting the details of his/her year of admission, programme code and the roll no.

6.2 ELIGIBILITY FOR ADMISSION CRITERIA

- Candidates for admission to the M.A. English PG Degree Programme **shall** have passed any Under Graduate Degree or equivalent examination of any authority, recognized by this university.

6.3. ELIGIBILITY AND DURATION OF THE COURSE

Programme	Eligibility	Duration	Credits
M. A. English	Any UG Degree	2 Years	100

6.4 EVALUATION SYSTEM:

- Students shall have a minimum of 50% of total marks of the University examinations in each Course. The overall passing minimum is 50% both in aggregate of **Continuous Internal Assessment and External Examination** in each Course.
- Every course shall have two components of assessment namely,
 - Continuous Internal Assessment “CIA”: This assessment will be carried out throughout the semester as per the Academic Schedule.
 - End Semester Examination “ESE”: This assessment will be carried out at the end of the Semester as per the Academic Schedule.

6.4.1 CONTINUOUS INTERNAL ASSESSMENT “CIA”:

- Continuous Internal Assessment for each Course shall be by means of Written Tests, Assignments, and Class Tests for a total mark of 30.
- Two Internal Tests of 2 hours each may be conducted during the Semester for each Course and the best mark out of the two may be considered. One Model Examination may be conducted at the end of each Semester prior to University examinations. Students may be asked to submit at least three assignments in each Course.
- Continuous Internal Assessment for each Course shall be the responsibility of the concerned Course Faculty.
- The valued answer papers/assignments shall be given to the students after the valuation is completed and they be asked to check and satisfy themselves about the marks they scored.
- All records in respect of Continuous Internal Assessments shall be in the safe custody of the PI for at least one year after the assessment.

6.4.2 THEORY COURSE ASSESSMENT WEIGHTAGES:

The general guidelines for the assessment of Theory Courses, Department Electives and Non – Department Electives shall be done on a continuous basis as given in Table-2.

Table 2: Weightage for Assessment

S.No.	Assessment	Weightage	Duration
1.	First Periodical Assessment	10%	2 periods
2.	Second Periodical Assessment	10%	2 Periods
3.	Seminar/Assignments/Project/ Lab	5%	--
4.	Surprise Test / Quiz / Lab	5%	--
5.	End Semester Exam	70%	2 to 3 hours

6. 4.3 GRADING SYSTEM

Based on the student's performance in each semester, grade is awarded with a final letter grade at the end of the exam evaluation of each Course. The letter grades and the corresponding grade points are as follows.

Table 3: Grading system

Range of Marks	Letter Grade	Grade Points	Remarks
90 – 100	S	10	Outstanding
80-89	A	09	Excellent
70-79	B	08	Very Good
60-69	C	07	Good
50-59	D	06	Average
40-49	E	05	Pass
<40	U	00	To Reappear for End-Semester Examination

6.4.4 GPA and CGPA

Grade Point Average (GPA) is the ratio of the sum of the product of the number of credits C_i of course "i" and the grade points P_i earned for that course taken over all courses "i" registered and successfully completed by the student to the sum of C_i for all "i". That is,

$$GPA = \frac{\sum_1^n C_i P_i}{\sum_1^n C_i}$$

Cumulative Grade Point Average (CGPA) will be calculated in a similar manner, in any semester, considering all the courses enrolled from the first semester onwards. The Grade card will not include the computation of GPA and CGPA for courses with letter grade “U” until those grades are converted to the regular grades.

6.4.5 GRADE SHEET

Based on the performance, each student is awarded a final letter grade at the end of the semester in each course. The letter grades and corresponding grade points are given in Table 3. A student is considered to have completed a course successfully and earned credits if he/she secures a letter grade other than U in that course. After results are declared, grade sheet will be issued to each student which will contain the following details:

- Program and discipline for which the student has enrolled.
- Semester of registration.
- The course code, name of the course, category of course and the credits for each course registered in that semester
- The letter grade obtained in each course
- Semester Grade Point Average (GPA)
- The total number of credits earned by the student up to the end of that semester in each of the course categories.
- The Cumulative Grade Point Average (CGPA) of all the courses taken from the first semester.
- Credits earned under Non – CGPA courses.
- Additional credits earned for the respective UG degree or respective UG degree with Minor specialization.

6.4.6 CLASS/DIVISION

Classification is based on as follows:

CGPA ≥ 8.0: First Class with Distinction

6.5 ≤ CGPA <8.0: First Class

5.0 ≤ CGPA <6.5: Second Class

- (i) Further, the award of 'First class with distinction' is subject to the candidate becoming eligible for the award of the degree, having passed the examination in all the courses in his/her first appearance with effect from II semester and within the minimum duration of the programme.
- (ii) The award of 'First Class' is further subject to the candidate becoming eligible for the award of the degree, having passed the examination in all the courses within 5 years.
- (iii) The period of authorized break in study will not be counted for the purpose of the above classification.

6.5 ELIGIBILITY FOR THE AWARD OF M.A. ENGLISH

A student will be declared to be eligible for the award of the M.A. English degree if he/she has

Registered and successfully obtained credit for all the core courses:

- Successfully acquired the credits in the different categories as specified in the curriculum corresponding to the discipline of his/her study within the stipulated time:
- Has no dues to all sections of the institute including hostels and has no disciplinary action pending against him/her.
- The award of the degree must be recommended by the Academic Council and approved by the Board of Management of the university.

6.6 RE-VIEW OF ANSWER SCRIPTS / SINGLE VALUATION

If any student feels aggrieved on the final outcome of the assessment in any course, the student shall apply to the Controller of Examinations, along with the prescribed fee, for the review of end semester examination answer script, within the stipulated time after the announcement of the results of the examinations. The Controller of Examinations shall facilitate the review of the answer script jointly to be carried out by the student and the faculty detailed for this purpose. If any discrepancy is noticed during review the same shall be rectified and the originally awarded grade accordingly amended.

7. INSTRUCTIONAL DELIVERY MECHANISM

7.1 PERSONAL CONTACT PROGRAMMES

The personal contact programme in every course shall extend over a period of 20 working days in each semester and is usually conducted at the beginning of the session. The students are expected to come prepared in the class in order to discuss their problems meaningfully. 60% attendance in the personal contact programme is mandatory.

7.2 OPTIONAL CONTACT PROGRAMMES

On demand of a sufficient number of students, the Directorate may organize optional contact programmes.

7.3 EXTENSION LECTURES

The Directorate organizes extension lectures to be delivered by eminent scholars of national repute from time to time. Students are informed in advance about such extension lectures.

7.4 INDIVIDUAL COUNSELLING AND GUIDANCE

The students can visit the Directorate and seek individual guidance and counselling from the concerned coordinators. Besides, students can seek guidance from the counsellors engaged by the Centre for Open and Digital Education of HITS.

8. MEDIA

8.1 SELF-LEARNING PRINTED MATERIAL

The students will be provided learning material following the four quadrant approach by the UGC.

8.2 E STUDY MATERIAL & E TUTORIALS

The students are also provided the study material in the e-form which is available on the official website of the institution. Besides, e-Tutorials are also prepared from time to time in accordance with the general and specific theme related contents of the course syllabus. These are also made available on the same website and are offered as a supplement to the Study Material.

9. REQUIREMENT OF THE LABORATORY SUPPORT AND LIBRARY RESOURCES

Internet Leased Line

Airtel - 100 Mbps - Primary Link

Spectra - 100 Mbps - Secondary Link, are available at the university.

Computer Lab: The University has most modern high-tech Computer Lab with 24 hrs. Internet facility for studying and R&D activities. The state-of-the-art facility features hardware & software that is geared to specific academic programmes.

Research Lab: University equipped with round the clock available Hi-tech research Lab. which includes latest configured systems with Hi-speed internet facility loaded with latest software for research purpose.

Library: The University library is the hub of knowledge with more than 105832 books, Online Journals/Magazines: 42262, Back Volumes: 4606, Project Reports: 3221, Thesis & Dissertations: 72, News Papers: 12, Book Bank: 83850 are conveniently accessible for the students and staff of Hindustan Institute of Technology and Science. Library includes Main reading area, separate reading area and reference section.

The Hindustan Institute of Technology & Science Library system consists of a Central Library and Departmental Libraries which collectively support the teaching, research and extension programmes of the Institute. All students, faculty members and employees of the Institute are entitled to use the Library facilities enrolling membership. Besides, the Library has huge collection of books on Engineering, Science and Humanities through its various divisions. The Institute library even has digital library section where the faculty/ students/ research scholars can access the online and offline electronic resources.

Internet Facilities: Institute is fully networked with a campus wide network interconnecting all departments. Campus is fully Wi-Fi with high Speed internet connection available round-d-clock.

MS TEAMS Platform: The University has acquired the Microsoft Teams platform license and has gone 100% virtual in terms of delivering the regular classes during the COVID-19 lockdown. This has given enough experience for the faculty and expertise to handle the platform for online learning. More than 150 guest lecturers have been organised in the brief period of three weeks inviting industry experts. The HITS team is now digitally empowered to conduct OL classes on this virtual platform on a regular basis which shall make the learning process very effective.

LMS: The Institute is using MOODLE and Microsoft Teams for Online teaching and to conduct test and Assignments

10. COST ESTIMATE OF THE PROGRAMME

11. QUALITY ASSURANCE MECHANISM AND EXPECTED PROGRAMME OUTCOMES

Internal Quality Assurance Cell (IQAC) – HITS created under the NAAC guidelines, is an august body at Hindustan Institute of Technology and Science comprising Senior Academicians, Thought Leaders, Eminent Alumni, Industry representative, Retired and Serving Senior Academicians from institutions of repute, Management Representative and a Local Body Member. The IQAC acts as a guiding force to ensure the quality of services and undertake reforms in terms of Infrastructure and Personnel addition. IQAC meets once in three months with a set agenda, for which the inputs are sought from various stake holders such as students, teachers, parents, alumni, administration and management. The IQAC in HITS ensures the adoption of qualitative distance education right through all the processes of each programme offered by the university. The salient features of OL programme in HITS are

- Very Strong Industry - Academic Collaboration
- Live class room sessions
- Online virtual class room sessions with one to one interactions
- Highly productive learning environment and digital library access
- Hands on training on latest cutting edge technologies and laboratory facilities
- Experiential learning with case studies and mini project

- MOOC courses enabled Curriculum
- Industry focused electives offered by well experienced faculty

12. APPROPRIATENESS OF PROGRAMME TO BE CONDUCTED IN OL MODE TO ACQUIRE SPECIFIC SKILLS AND COMPETENCE

For an inclusive progress of our society, it is imperative that the democratization of the dissemination of knowledge becomes more rigorous. One way to achieve it is through Online education which is reaching the unreached due to technology. It is proving highly beneficial for learners seeking to upgrade their educational qualification. MA English Programme provides ample opportunities in diverse businesses which require reaching out the customers with communication skills.