

REFUND POLICY

Scope:

The Categories of students covered by this document include all Under Graduate (UG), Post Graduate (PG) Students studying / applied (current Students and applicants) for various online program / course offered by Hindustan Institute of Technology and Science (a Deemed -to-be University).

Components of Fees:

Fee Components	Collection Time
Program / Course Fee	Semester / Per Annum / Full Fees – Refundable (Note: Registration fee – Non Refundable)
Exam Fee	Per Annum / Full Fees – Refundable

Grounds for a Refund and the Amount to be refunded:

The student may cancel admission by submitting an application for cancellation and may request for a refund of fee. The student's entitlement of refund, amount of refund and the circumstances are as follows:

Reason	Cancelled by	Present Refund Practice
Student application is cancelled	University	Full refund of Program / Course Fee and Exam Fee.
Program has been cancelled	University	Full refund of Program / Course Fee and Exam Fee.
Student request for change in Specialization / Batch	Student	No refund, INR 2500/- deducted as processing fee and balance fee adjusted towards the new course fee, as per specific rules.
Student chooses to withdraw from the program of study	Student	As mentioned in the table below***
Student detained because of backlogs	University	Full refund of Program / Course Fee and Exam Fee.

***Student chooses to withdraw from the program of study

Situation	Amount of refund
Refund request received before the Class Start Date	Full refund of Program / Course Fee and Exam Fee excluding the procession fee of INR 2500 /-
Refund request received after the Class Start Date	No Refund

Refund request shall be processed within 30 working days post the confirmation of Academics Team.

NOTE: For any refund related enquiries, you may contact the Email ID mentioned in your admission letter.